



# HIGHFIELDS SCHOOL

Headteacher: G Tate BA (Hons)

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Dear Parent/Carer

## Year 13 Progress Review – Autumn 2

Your child's second Progress Review of Year 13 has now been uploaded to the My Child at School app. Please take the opportunity to discuss this review with your child and encourage them to reflect on their performance. Should you wish to discuss any issues from this review, please contact the Sixth Form Team ([sixthformstaff@hswv.co.uk](mailto:sixthformstaff@hswv.co.uk)) and a member of the team will be able to address general concerns, or forward more specific issues to the relevant teaching staff.

## Year 13 School Examinations

In order to support our students with their preparation for the summer examinations we are placing great importance on our internal school examinations, which for Year 13 will take place during the week beginning Monday 22 January 2024. It is important that students take time in the coming weeks to prepare for these exams. Staff have already provided students with PLCs and revision materials to support with preparation for these assessments. There is also a useful guide to external examinations from Ofqual (link [here](#)) that I would recommend students read prior to taking their exams.

Please be aware that Year 13 students will be off timetable during the exam week. This means that there will be no A Level lessons for Year 13 students, although a small number of lessons in applied subjects may continue to run. Students in Criminology, Health and Social Care, ICT and Applied Science should check with their teachers to see if they are expected to attend lessons during this week. Year 12 lessons are not affected by the Year 13 exam week and will run as normal.

## Intervention Evening

Following on from the school examinations, on Tuesday 5 March 2024 we will be hosting our intervention evening. This event will be specifically for any students in Years 13 or 14 where staff have concerns in relation to performance. Attendance to intervention evening will be on an invitation basis only; a member of the Sixth Form Team will contact those individuals that we wish to meet with to confirm the details nearer the time.

## Change in Sixth Form Leadership

As you may already be aware, next week will be my final week at Highfields. From January I will be taking up a new role at a school away from Wolverhampton. On a personal level, I would like to thank you all for your support and cooperation during our time working together.

In terms of the plan for Highfields Sixth Form moving forwards, we have already appointed a new Head of Sixth Form who will join us at Easter. Miss Smith is an experienced Head of Sixth Form already and performed very well throughout our recruitment process, so I am confident that I leave Sixth Form in very capable hands. Whilst she will only have short amount of time working with Year 13 students, her input will no doubt prove invaluable during those final weeks of exam preparation. For the Spring Term, Mr France (Deputy Headteacher) will be our acting Head of Sixth Form to ensure a smooth transition for all of our students.



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Finally, on behalf of the Sixth Form Team, can I take this opportunity to wish you well for the upcoming holidays and offer our best wishes for the new year.

Yours sincerely

**S PYCROFT**  
**ASSISTANT HEADTEACHER – HEAD OF SIXTH FORM**